

## Payroll Tax Update – 2008 Form W-2

W-2s for tax year 2008 will be processed and mailed from the SIUC Payroll Office no later than January 31, 2009. (Note: the State of Illinois does not send W-2s to SIU employees).

All University employees with earnings in 2008 will receive a W-2 printed on a one-page, 4-section, laser form.

In addition, please note:

***AIS W-2s:*** Each employee will receive ONLY one W-2 for 2008 regardless of the number of payroll types, classifications, assignments, or positions held; as the AIS system accumulates all y-t-d amounts prior to printing.

***Fringe Benefit W-2s:*** Some employees *may* also receive an additional W-2 for the following taxable fringe benefits: vehicle usage, clothing provided, non-cash awards and gifts, moving expenses, etc.

***Educational Tuition Waivers:*** The cost of tuition waivers for undergraduate and graduate level courses is **not** taxable and you will **not** receive an additional W-2, unless the value is \$5,250 or more.

**Do not file 2008 tax returns until you have received all expected W-2s.**

Questions regarding W-2 forms should be directed to the Payroll Office (618) 453-3391.